



Year 2 ECT Development Cycle 6
 w/b Monday 12th June 2023
DESIGNING A COHERENT CURRICULUM



Team Message

A message from the team

- We hope that you have enjoyed your first week of Development Cycle 6. This year seems to have passed so quickly and it is incredible to think that there are just a few weeks until the end of this year.
- For most of you, this is the final term of your two-induction. Rather than having a progress review at the end of this term, you will therefore have your second (and final) **formal end-of-year assessment**. The window for schools to complete this assessment is from 30th June until 21st July 2023. Prior to your assessment taking place, there is a short form for you to complete, asking you to outline your progress against each of the Teachers' Standards this year. Full details of the end-of-year assessment process and documentation can be found in the secure **ECF Member Area** of the Xavier website [ECF Member Area](#). The email address you need to use to login is xavierecf@xavier.org.uk and the password is **Xaviertsh**. Once logged in, please navigate to the Induction Tutor Area and select the *End of year assessments* link, then open *Guidance for ECT Formal Assessments*.
- It is **COMPETITION TIME!** How would you like to **win a voucher for afternoon tea for yourself and a colleague/friend?** All you have to do is go to the Xavier Teaching School Hub's Instagram page ([@xaviertshub](#)) and tell us about someone who has been a fantastic help to you during your first year as an ECT. This could be your mentor, induction tutor, another colleague, a family member – anyone, in fact, who has been a great support and why. You don't have to name names, if you don't want to, but tell us who it is and how they have helped you. The most compelling post will win a voucher for afternoon tea for you and your nominated person! Then like, comment and share the post so more ECTs can hear about your experience. **Deadline for posts: 5 pm on Thursday 22nd June.**



- As you know, the Teach First ECF programme had an Ofsted inspection in March. We are delighted to say that their **outstanding** report has now been published. Please do take a look! [Teach First Ofsted Report](#)
- Do you know anyone who might want to be a teacher? Please see the last page of this bulletin for a fantastic opportunity to recommend a friend and earn some money!



Mentors

Mentor interaction

- During Year 2 you should be holding fortnightly meetings with your mentor.
- Hopefully, by now you will have identified a colleague whose practice you would like to observe for this Development Cycle. If not, please do speak to your mentor, who can help you.
- You also might like to involve your mentor in helping you to complete your self-reflection form, in preparation for your final assessment.

Year 2 ECT Development Cycle 6
 w/b Monday 12th June 2023
DESIGNING A COHERENT CURRICULUM

Message for your mentor

- **Thank you** for all you have done, and continue to do, to support your ECT(s).
- The Year 2 mentor training dates are on either **Tuesday 13th June or Thursday 15th June at 4pm** (choose one) the zoom log in is: ID 854 1576 4774 passcode 386595

<https://us06web.zoom.us/j/85415764774?pwd=LzRpRTNDbGhHZUFGc2xZTncxS2N4QT09>

- The session title is '**Developing beyond the ECF**' and focuses on ways you can celebrate your ECT's achievements, reflect on their progress and enable them to continue to thrive in the progression beyond the ECF.
- **Final assessments** – For most Year 2 ECTs, the next assessment (due in July) is their final one. As mentioned on the first page of this bulletin, in preparation for their final assessment, ECTs are asked to complete a short form, outlining their progress against the Teachers' Standards. This might be something you may wish to help them with during your mentor meetings.

Message for your induction lead

- **Secure members area** - Just a reminder that all end-of-term assessment documentation is available in the secure members area of our website
 - [Xavier Teaching School Hub - Secure Area \(xaviercet.org.uk\)](https://xaviercet.org.uk)
 - Username – xavierecf@xavier.org.uk
 - Password – Xaviertsh
- **Final assessments** – A gentle reminder that if, by this time in the term, you have any doubts that any of your ECTs will be able to successfully complete induction, the deadline for communicating this to us was half term. In order for us to support you as a school and your ECT, please contact s.hunter@xaviercet.org.uk this week.
- **September registrations** - If you have ECTs who need registering for September 2023, please [Register your interest here](#). We understand that at this point you might not know how many ECTs you may have in September. At this point, please just give your best estimate, which will inform Xavier's planning for 2023-24. The form can be completed again later in the year once you are certain of your numbers.
- **DfE Portal** - In advance of the DfE portal opening for new September registrations. The DfE have asked us to communicate to schools the need for induction tutors' details to be up to date and accurate. If you are leaving your post or are new to role, please register as the induction tutor for your school on the DfE portal. All communication from the DfE and Teach First will be delivered to the details registered on the DfE portal. To ensure we capture all the information required in the most accurate manner could we please ask you to complete the ECF programme member changes form linked [here](#). This will advise us of all the changes required and enable us to make the necessary amendments.

Year 2 ECT Development Cycle 6
 w/b Monday 12th June 2023
DESIGNING A COHERENT CURRICULUM

Message for your induction lead (continued)

- We are currently working on our **Induction Tutor Checklist** for September, if there is anything that you currently do and think would benefit all, please let Sophie Hunter know (s.hunter@xaviercet.org.uk).
- **ECT Manager clean up** - Please can you log on and check that the list of tutors/induction tutors registered for your school is up-to-date. Some schools have tutors registered who have left the school etc. Please note that each school should only have one induction tutor. Could you please also check that the email addresses of all your ECTs are their professional (school) addresses, rather than their personal ones. Please also ensure your Headteacher's name and information is current. Please update and check all the details on ECT Manager in preparation for the new year. Many thanks. <https://xaviertsh.ectmanager.com>
- **Mentor funding** - We have had some enquiries from induction tutors asking us to clarify the mentor funding for next year. As mentioned in last week's bulletins, mentors who will complete the two-year mentor programme this July will be classed as trained and are therefore not eligible to receive funding if they mentor again. Please see the document below, which explains the funding implications in full. If you would like to talk to a member of the team please contact us at TeachingSchoolHub@xaviercet.org.uk.

[Backfill payments for time off timetable for early career framework \(ECF\) mentor training \(national roll-out\) conditions of grant - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/backfill-payments-for-time-off-timetable-for-early-career-framework-ecf-mentor-training-national-roll-out/backfill-payments-for-time-off-timetable-for-early-career-framework-ecf-mentor-training-national-roll-out)

<https://www.gov.uk/government/publications/backfill-payments-for-time-off-timetable-for-early-career-framework-ecf-mentor-training-national-roll-out/backfill-payments-for-time-off-timetable-for-early-career-framework-ecf-mentor-training-national-roll-out>



Induction tutors



Year 1 ECT Week 33 bulletin
w/b Monday 12th June 2023
ECF focus of the week:

Identifying the concepts, knowledge and skills in a scheme of work

Do you know anyone who would make a great teacher?

Would you like to earn £50 or more?

In conjunction with Eteach, Xavier Teach SouthEast are holding a coffee morning for graduates (or soon-to-be graduates!) who might be interested in joining our outstanding initial teacher training programme in September. All are welcome. Please pass on the following link to those who may wish to attend <https://forms.office.com/e/YSRVhewSN4>.

If we offer a training place to anyone you have referred to us, and they accept, you will receive a £50 voucher of your choice. All your friend/family member/colleague has to do is to mention your name at interview. It is £50 per successful candidate, so please do spread the word!

10.00 a.m. – 12.00 noon

Thursday 15th June

Eteach, Arlington Square, Downshire Way, Bracknell RG12 1WA

Information coffee morning

THURSDAY 15TH JUNE

10AM-12PM

ETEACH HQ, ARLINGTON SQUARE,
BRACKNELL



eteach