



Year 2 ECT Development Cycle 6  
w/b Monday 26<sup>th</sup> June 2023  
**DESIGNING A COHERENT CURRICULUM**



Team Message

**A message from the team**

- Welcome to your fortnightly summer-term bulletin.
- At this stage in Development Cycle 6 you should have carried out the observation of a colleague who has particular expertise in the area of your practice you are working on developing this half-term. There is so much to gain from observing other professionals and we hope you have enjoyed your discussions with your mentor about what you can take back into your own classroom.
- **WE WANT TO HEAR FROM YOU!** As you are part of Xavier's very first cohort to complete the new two-year induction, we would greatly value your feedback on the ECF training programme. Your feedback will directly impact the training of those coming after you - we most certainly will pass on what you say to Teach First, to help them to continue to develop the programme. Please do take a few minutes to share your thoughts in as much detail as possible. Thank you. [Year 2 end-of-programme survey](#)
- In the last couple of weeks, the DfE has published two documents which may be of interest to you:
  - The DfE has updated its resources on *Reducing school workload*, to include feedback from the *Working lives of teachers and leaders* research the Department has been carrying out. Please do look at these, if you are interested. There is a section on early career teachers! [Reducing school workload](#)
  - The Department has also updated its *Education staff wellbeing charter*, which sets out its support for, and a set of commitments to, the wellbeing and mental health of everyone working in education. [DfE Wellbeing charter](#)
- As we stated on your last bulletin, for most of you, this is the final term of your two-induction. Rather than having a progress review at the end of this term, you will therefore have your second (and final) **formal end-of-year assessment**. The window for schools to complete this assessment is from 30<sup>th</sup> June until 21<sup>st</sup> July 2023. Prior to your assessment taking place, there is a short reflection form for you to complete, asking you to outline your progress against each of the Teachers' Standards this year. Full details of the end-of-year assessment process and documentation can be found in the secure **ECF Member Area** of the Xavier website [ECF Member Area](#). The email address you need to use to login is [xavierectf@xavier.org.uk](mailto:xavierectf@xavier.org.uk) and the password is **Xaviertsh**. Once logged in, please navigate to the ECT Progress review and assessment area which gives you all the information you require, more detailed information can be found in the induction tutor area.



Mentors

**Mentor interaction**

- A reminder that during Year 2 all mentors should be holding fortnightly meetings with their ECTs. ECTs should also be receiving 5% time off timetable. Please speak to your mentor or induction tutor if you have any concerns about your entitlement.
- You also might like to involve your mentor in helping you to complete your self-reflection form, in preparation for your final assessment. You can find this on the **secure area of our website** and navigate to **ECT progress reviews and assessments**.



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Your mentor

**Message for your mentor**

- **Final assessments** – For most Year 2 ECTs, the next assessment (due in July) is their final one. As mentioned above, in preparation for their final assessment, ECTs are asked to complete a short form, outlining their progress against the Teachers' Standards. This might be something you may wish to help them with during your mentor meetings.



Induction tutors

**Message for your induction lead**

- June and July are particularly busy months for induction tutors. If you need any help at all, please do contact Sophie Hunter, here at Xavier, who will be pleased to offer advice and support. [s.hunter@xaviercet.org.uk](mailto:s.hunter@xaviercet.org.uk)
- **End-of-term assessments** - The assessment window will be open on ECT Manager on 30/06/23. Please use the documentation attached to this email to help support you to complete the assessments.
- **Part time ECTs** - Please remember that part-time ECTs will be having a progress review, rather than an assessment, at the end of this term. For progress reviews, please comment on the 3 Teachers' Standards which are most relevant to your ECT's current practice.
- **ECTs on support plans** – If you have any ECTs who are currently on support plans and you feel they have not made sufficient progress to meet the Teachers' Standards in full at the end of their 2 year induction, please email [s.hunter@xaviercet.org.uk](mailto:s.hunter@xaviercet.org.uk) for support and guidance regarding your next steps.
- As we approach the end of term, we have been evaluating our Appropriate Body services. Our team have visited 20% of all our schools for support and guidance for induction tutors, mentors and ECTs. With nearly 300 schools registered with us, that's a lot of schools! Please don't hesitate to get in touch with Sophie, if you need any support.
- **September registrations for Year 1 ECTs** - If you have new ECTs who need registering for September 2023, please [Register your interest here](#). We understand that at this point you might not have finalised your staffing for next year. However, when completing the form, please give your best estimate of how many ECTs you are likely to have. This will inform Xavier's planning for 2023-24 and enable us to keep spaces for you in nearby training cohorts.