

# ECF Year 1 and 2 Bulletin



Week 6: w/c Monday 9th October 2023

## KEY LINKS

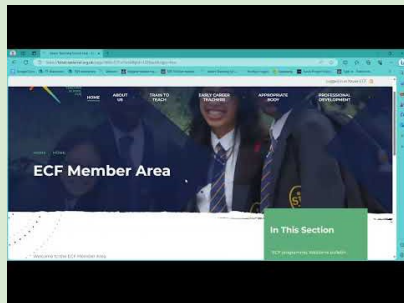
All information in the weekly bulletins will be hyperlinked to the secure '[ECF Member Area](#)'. The log in details can be found below. **The ECF Member Area holds all proformas, handbooks, training dates, videos, bulletins, Brightspace content and information about the course.**



Once you have access to our website, click on the **ECF Member Area** (orange) button at the top right of the page and use following login details:

Email address: [xavierecf@xavier.org.uk](mailto:xavierecf@xavier.org.uk) and password: **Xaviertsh** (case sensitive).

**Please do not try to log in using your own email address.**



## New to our secure Xavier ECF Member Area?

Please click on the video on the left for a short tutorial of where you can access all the information mentioned in this bulletin.

[Secure member area](#)

## MESSAGES FOR YEAR 1 ECTS



### [Brightspace self-study](#)

- In Week 6 you should continue to study **Module 1 – How can you create an effective learning**

**environment?** – on Brightspace. Please complete the session entitled **Addressing persistent and challenging behaviour**. This will take a maximum of 50 minutes.

- Hopefully by now, the vast majority of you will have received your Brightspace login from Teach First. If you have not yet received your Brightspace login, or have received a login but do not have access to all the Year 1 modules, please notify Teach First by clicking on this link [Brightspace issues](#) and completing their contact form. Whilst waiting for your login, you can access downloaded Brightspace content on the ECF Member Area area of our website - [downloaded Brightspace content](#).

### Interaction with your mentor

- In Week 6, you should have your usual 60-minute meeting with your mentor. Please remember to keep a record of this. You can find the proformas for the **mentor meeting** [here](#).
- In Week 6, there is **no required observation**. Rather, you will have a **professional discussion** with your mentor about your scripted response to the **case study** of challenging behaviour you selected during your Brightspace self-study. The case study included information on the pupil and the incident, but not information on how the teacher responded to that behaviour. You were asked to script what you would say and which consequence you will use. During your discussion with your mentor, you may wish to consider:
  1. Why are consequences important and what makes them effective?
  2. How can you ensure consequences are fair and suit the behaviour?
  3. How can you ensure you remain consistent in the consequences you use?
  4. How can liaising with parents or carers help you to better understand pupils' individual circumstances?

During this discussion it is worth relating this directly to your own class(es) and establishing which strategies currently work and reflecting which need reviewing with your mentor.

### Seminars

- Many thanks to those of you who attended **Module 1 Seminar 1** on using **praise and consequences effectively**, and who completed the relevant evaluation. If, due to exceptional circumstances, you were unable to attend the seminar, please find below the seminar recording, which you should watch as soon as possible. Please also find below the link to the record of engagement form, which must be completed once you have watched the recording. Completing this form is **essential** and enables us to report your engagement with the seminar to Teach First.

[Module 1 Seminar 1 recording](#) (24:30 minutes)

[Module 1 Seminar 1 record of engagement](#)

In Week 6 you will attend your second twilight seminar - **Module 1 Seminar 2** - which focuses on **holding high expectations of all pupils**.

- Please note that seminars are a compulsory part of the ECF Programme. If, in exceptional circumstances, you are unable to attend, you must notify your school's induction tutor, the facilitator leading your seminar **and** the Xavier central team ([ecfattendance@xaviercet.org.uk](mailto:ecfattendance@xaviercet.org.uk)), giving the reason for your non-attendance.

### Appropriate Body support

- Part of our role as an Appropriate Body is to look after your wellbeing and support you throughout induction. If you ever wish to raise any concerns regarding your induction, please contact Sophie Hunter ([s.hunter@xaviercet.org.uk](mailto:s.hunter@xaviercet.org.uk)).

## Additional CPD

- Please see the *Key Messages from the Team* section below.

# MESSAGE FOR YEAR 2 ECTS



## Development Cycle 1 - Developing pupils' intrinsic motivation

- By this stage in the half term, you should have:
  - √ Completed the Brightspace retrieval quiz
  - √ Observed/or had a discussion with an expert colleague
  - √ Deconstructed that observation/discussion with your mentor
  - √ Begun to integrate your new learning into your everyday practice.
- In week 6, you should continue to develop your practice in your chosen area which is your agreed focus of your Development Cycle.

## Interaction with your mentor

- In week 6, your mentor will carry out a short drop-in observation (e.g 10 minutes) to look at the impact of the improvement you have made to your practice, as a result of Development Cycle 1.

## Seminars

- Sometimes, due to exceptional circumstances, ECTs are unable to attend their required seminars in person. For those who were unable to attend your Development Cycle 1 seminar (Primary and SEND ECTs) or your combined Development Cycles 1 and 2 seminars (Secondary ECTs), **please find below the link to the generic seminar recording**. Secondary ECTs, please note that the subject specific slides from your training afternoon are obtainable from the seminar facilitator.

### Seminar recordings:

Primary and SEND ECTs - [Development Cycle 1 - Seminar recording](#)

Secondary ECTs - [Development Cycle 1 - Seminar recording](#)

Secondary ECTS - [Development Cycle 2 - Seminar recording](#)

- Please also find below the link to the **record of engagement**, which must be completed once you have watched the recording. Completing this is **essential** as enables us to report your engagement with the seminar to Teach First.

Click here: [Year 2 ECT record of engagement form](#)

### Appropriate Body support

- Part of our role as an Appropriate Body is to look after your wellbeing and support you throughout induction. If you ever wish to raise any concerns regarding your induction, please contact Sophie Hunter (s.hunter@xaviercet.org.uk).

### Additional CPD

- Please see the *Key Messages from the Team* section below.
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## MESSAGES FOR MENTORS

The ECF Programme offers mentors training over a two-year period. We have mentors at all different stages of their training supporting ECTs in both the first and second years.



### This week's mentor checklist for those mentoring Year 1 ECTs

- Please read *Messages for Year 1 ECTs* above.
- Please read pages 20-21 in the [Year 1 mentor handbook](#).
- Please watch the short overview video (8:16 mins) of what your ECTs will be studying on Brightspace during Week 6: [Week 6 mentor overview](#)
- Please hold your usual **weekly mentor meeting** with your ECT for approximately one hour.
- Please note there is no observation this week however you will need to organise time for the professional discussion outlined in the Year 1 ECT section.
- Please check with your ECT that they have made arrangements to attend their **Module 1 Seminar 2** twilight training session.

### This week's mentor checklist for those mentoring Year 2 ECTs

- Please read *Messages for Year 2 ECTs* above.
  - Please carry out a **short drop-in observation** (e.g. **10 minutes**) to look at the impact of the improvement your ECT has made to their practice, as a result of Development Cycle 1.
  - Please note, mentor meetings are every two weeks, so no need to meet this week unless you feel necessary. Please arrange a mentor meeting the following week to discuss the feedback from the drop-in observation. If you haven't done so already, please ensure that your regular, fortnightly meeting time is protected by the person in your school who organises timetabling/cover.
  - Catch up quizzes are available for your ECT if they were unable to make the first seminar. Please check with your ECT that they complete the **training and quiz** if they were unable to attend the session (links are in the *Messages for Year 2 ECTs* section above).
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## MESSAGE FOR INDUCTION TUTORS



At the end of their first seminar, in week 4, the ECTs were asked to confirm on their evaluation that they are receiving their statutory entitlements for induction. A number of ECTs indicated that this is not the case, please double check that your ECTs, know who you are and your role and understand what those statutory entitlements entail (as outlined in the Welcome bulletin). As the Appropriate Body we are responsible for following up with any ECTs directly who indicated they do not know who their induction tutor is and are not receiving their entitlements.

Please remind your ECT year 1's to attend their Module 1 seminar 2 training sessions next week.

#### KEY LINKS

Xavier ECF Year 1 Registration form [Xavier registration](#)

How to set up training for early career teachers [How to set up training for ECTs](#)

DfE portal [Manage training for early career teachers](#)

Xavier changes form [Changes form](#)

DfE funding guidance [Funding and eligibility for ECF-based training](#)

## KEY MESSAGES FROM THE TEAM



### Additional CPD:

We are delighted to be able to offer **additional CPD** throughout the year. However, we want this CPD to be very closely matched to your needs. In order to help us to plan impactful CPD sessions for you, please indicate which topics are of most interest in this google form.

[Additional CPD form](#)

### Follow us on:



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