

# ECF Year 1 and 2 Bulletin



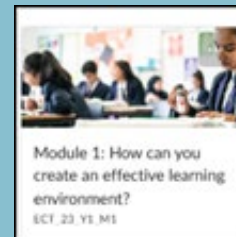
**Week 8: w/c Monday 30th October 2023**

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## HALF TERM IS HERE!

As the half term approaches we wanted to extend a huge thank you and well done to everyone involved in the ECF Programme. Here is to a well-deserved break and time to rest, reflect and recharge.

## MESSAGES FOR YEAR 1 ECTS



### Brightspace self-study

- In Week 8 there is no requirement to complete any Brightspace self-study, it is a **'buffer week'**, a week built into your training programme in which you can take time to reflect on your ECT experience so far, catch up with any self-study or school tasks on your 'to do' list, and breathe! In Week 9, you will begin to study Module 2, which focuses on: **How do pupils learn.**
- We are aware that there are a small number of ECTs who are still waiting for their **Brightspace logins** from Teach First. If you have not yet received your login, please complete the Teach First contact form below. If, after 10 days, you have received no response from Teach First, please let contact Kate du Toit, our Year 1 administrator (k.dutoit@xaviercet.org.uk), who will escalate the situation with Teach First on your behalf.

[Teach First Contact Form](#)

### Interaction with your mentor

- In Week 8, you should have your usual weekly 60-minute meeting with your mentor. Given that there is no prescribed topic for your discussion, this would be an ideal time for you to go through the calendar for the rest of the term and check that you have all the ECF and school key dates in your diaries. The second half of the autumn term is always a very busy time in school and it is

always good to look ahead to see where any pinch-points might be. It would also be a perfect opportunity to talk with your mentor about your workload and wellbeing or any parents evening you may have scheduled or reflect on those which have taken place.

### Seminars

- Your Module 2 seminars will take place in **w/c Monday 13th November** and **w/c Monday 27th November**. Please be sure to put these dates in your diaries. This information can be found in the *ECF Member's Area* under the tab *ECT seminar details* ([click here](#)).

### Important Teach First Survey

We have been advised by Teach First that during the w/c 30th October they will be emailing you directly with a link to an ECT survey. Please could we ask you to keep an eye out for this email and complete the survey as an important part of providing feedback on the ECF programme.

### Managing SEND-related behaviour in the Primary classroom CPD

- There is still time for you to sign up to attend the optional, additional CPD session being run by our SEND expert, Helen Pearman from West Hill School. The focus of this session is **managing SEND-related behaviour in the Primary classroom**. The [online](#) workshop will be held on **Wednesday 8th November at 4pm**. To reserve your place on this training, please complete the 'expression of interest' **Google form** (below).

Additional CPD - Expression of interest form

## MESSAGE FOR YEAR 2 ECTS



### Development Cycle 1 - Developing pupils' intrinsic motivation

#### Interaction with your mentor

- There is no official mentor meeting scheduled for this week but if you have not already had feedback from your mentor regarding the drop-in observation they completed, please do arrange to see them before the end of term.

#### Seminars: w/c 6th November 2023

- The next ECT 2 seminar will take place the **week commencing 6th November 2023**.
- **Primary and SEND ECTs** - you will have your Development Cycle 2 seminar. For Primary ECTs this will take place **face-to-face**. For SEND ECTs - this will take place **online**.
- **Secondary ECTs** will have a **follow-up Zoom session (approximately 45 minutes)** with your

ECT cohort. This session will allow you to have a robust, supportive discussion of how your term is going so far and the impact of Development Cycle 1 on your practice. Your facilitator will be in touch with a Zoom link.

- Please make sure to look at the dates and times of your upcoming seminars and put them in your diaries! This information can be found in the *ECF Member's Area* under the tab *ECT seminar details* ([click here](#)).

### **Managing SEND-related behaviour in the Primary classroom CPD**

- There is still time for you to sign up to attend the optional, additional CPD session being run by our SEND expert, Helen Pearman from West Hill School. The focus of this session is **managing SEND-related behaviour in the Primary classroom**. The [online](#) workshop will be held on **Wednesday 8th November at 4pm**. To reserve your place on this training, please complete the 'expression of interest' **Google form** (below).
- Please see the *Key Messages from the Team* section below with regards to other additional CPD on offer.
- Have your say....please fill in the CPD expression of interest form below to select the most relevant training on offer for you.

Additional CPD - Expression of interest form

## **MESSAGES FOR MENTORS**

The ECF Programme offers mentors training over a two-year period. We have mentors at all different stages of their training supporting ECTs in both the first and second years.



### **This week's mentor checklist for those mentoring Year 1 ECTs**

- Please read *Messages for Year 1 ECTs* above.
- Please hold your usual **weekly mentor meeting** with your ECT for approximately one hour.
- Being a buffer week, Week 8 is an ideal time for you to check on your ECT's wellbeing and on their workload. Please also go through your school calendar for the remainder of the term, so that they are aware of all key dates and events.
- Key dates and information for next half term are in the [ECT1 Mentor checklist](#) which can also be found in the ECF Member Area - [in the mentor section](#).

### **This week's mentor checklist for those mentoring Year 2 ECTs**

- Please read *Messages for Year 2 ECTs* above.
- There is no scheduled mentor meeting for this week.** ECTs have a 'buffer' week to allow them to

catch-up on Brightspace if they missed any of the weekly tasks.

- Please check that your ECT knows the **date and time** of their **next seminar** (all seminars will take place the **week beginning 6th November 2023**). Most seminars are online and are only 45mins long.
- Key dates and information for next half term are in the [ECT2 Mentor checklist](#) which can also be found in the ECF Member Area - [in the mentor section](#).
- As this half term draws to a close, please do check in with your ECT with regards to their wellbeing and workload.
- Please watch this short video if you are a new Mentor and are new to Brightspace. The video explains how, as a mentor, you can monitor your ECT's engagement and progress on Brightspace:  
<https://www.youtube.com/watch?v=cg983C1SI64&t=1s>

## MESSAGE FOR INDUCTION TUTORS



### Terms and Conditions

Please find above the links to our Service Level Agreements and Partnership Agreements which are available for you to read in the Induction Tutor area on our members area [here](#).

Once you have read these, please click on the button above to confirm that you have read and agree with our Terms and Conditions.

The induction tutor checklist for the next half term is now available for you [here](#).

### Senior Mental Health Lead Training

One to share within your schools which may be of interest to you. The DfE recently sent out information via their teacher bulletin about a range of mental health programmes, including updated guidance and grant funding to train Senior mental health leads in state-funded schools and colleges:

[Senior mental health lead training](#) will equip your mental health lead with the [knowledge and skills](#) to implement an effective [whole school or college approach](#) to mental health and wellbeing.

All state schools and colleges can [claim a £1,200 grant](#) to fund DfE quality assured [mental health lead training](#) to help them develop their school or college approach to promoting and supporting the mental health and wellbeing of pupils and staff.

### New registrations

Please note that any future registrations in this term will be classed as January starters. Please email Sophie Hunter at [s.hunter@xaviercet.org.uk](mailto:s.hunter@xaviercet.org.uk) if you need anymore information on this.

## KEY LINKS

All information in the weekly bulletins will be hyperlinked to the secure '[ECF Member Area](#)'. The log in details can be found below. **The ECF Member Area holds all proformas, handbooks, training dates, videos, bulletins, Brightspace content and information about the course.**

### KEY LINKS

Xavier ECF Year 1 Registration form [Xavier registration](#)

How to set up training for early career teachers [How to set up training for ECTs](#)

DfE portal [Manage training for early career teachers](#)

Xavier changes form [Changes form](#)

DfE funding guidance [Funding and eligibility for ECF-based training](#)

Once you have access to our website, click on the **ECF Member Area** (orange) button at the top right of the page and use following login details:

Email address: [xavierecf@xavier.org.uk](mailto:xavierecf@xavier.org.uk) and password: **Xaviertsh** (case sensitive).

**Please do not try to log in using your own email address.**

## KEY MESSAGES FROM THE TEAM



### Additional CPD

We are delighted to be able to offer **additional CPD** throughout the year. However, we want this CPD to be very closely matched to your needs. In order to help us to plan impactful CPD sessions for you, please indicate which topics are of most interest in this Google form.

[Additional CPD form](#)

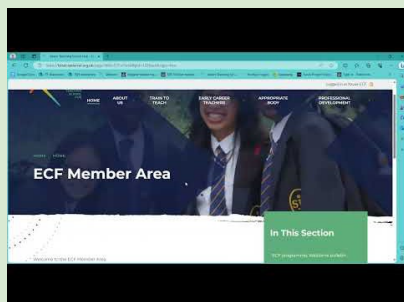
## NATIONAL DEVELOPMENTS

Each week we aim to highlight to you any national developments we feel you would be interested in.

This week the DfE updates the document 'School teachers' pay and conditions: guidance' which you can found linked [here](#).



Department  
for Education



## New to our secure Xavier ECF Member Area?

Please click on the video on the left for a short tutorial of where you can access all the information mentioned in this bulletin.

Secure member area

**Follow us on:**



Xavier Teaching School Hub, Guildford Road, Chertsey, Surrey KT16 9LU

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