

ECF Year 1 and 2 Bulletin



Week 12: w/c Monday 27th November 2023

MESSAGES FOR YEAR 1 ECTS



Thank you for taking the time to engage with this week's bulletin which holds all the relevant information you will need for the w/c 27th November. However, if you do have any questions or require any support please do not hesitate to get in touch with us at teachingschoolhub@xaviercet.org.uk

Brightspace self-study

- In Week 12, you will continue your study of Module 2, which focuses on how pupils learn. Please complete the section entitled '**Helping pupils to remember**'. This will take a maximum of **80 minutes** to complete.

Interaction with your mentor

- In Week 12, there is **no scheduled observation**. Rather, you will have a discussion with your mentor on the subject of designing low-stakes retrieval quizzes. As part of the session, you will be prompted to complete a retrieval quiz for an upcoming lesson. During the discussion with your mentor, you will consider:
 - What existing knowledge do pupils have in relation to the topic that they are about to learn?
 - How will prior knowledge support with the development of their mental model?
 - Are there any holes or misconceptions that need to be addressed? Are all pupils starting from the same point? If not, how might this be addressed?
 - How can you develop both storage and retrieval strengths?

Seminars

- In Week 12, you should attend **Module 2 Seminar 2**, which will focus on building well-organised mental models. Please note that, if you are in the **SJB training cohort**, your seminar will take place **Wednesday 6th December, rather than in Week 12**.
- As always, if, in exceptional circumstances, you are unable to attend a seminar, you should notify your induction tutor, the seminar facilitator and Xavier team (ecfattendance@xaviercet.org.uk). If you are unable to attend a seminar due to a school event, such as a trip or parents' evening, you will have these dates well in advance, so please do make plans to attend the identical seminar at another of our 25 delivery partner schools, wherever possible. Please just email us (as above), letting us know where you would like to attend the seminar and we will happily let the facilitator know to expect you. You can find all the seminar dates, times and locations in the

secure ECF Member Area of our website - [Seminar dates, times and locations.](#)

Teach First Survey

- If you have not yet completed the ECT survey, [sent to you directly by Teach First](#), we would really appreciate it if you could please do so. [Nationally](#), only 11% of ECTs have currently responded to the survey. The survey will remain open until 18th December and there are **4 x £50 Amazon giftcards up for grabs** from Teach First (in a raffle for all those who respond). You have to be in it to win it! If you have any issues in accessing the survey, please notify Teach First's contact centre by using the following link <https://www.teachfirst.org.uk/contact-us/form>.

Additional CPD

A date for your diaries! Many ECTs have requested additional CPD on **how best to support emotionally vulnerable pupils**. We are delighted that Charlie Allison, Xavier's SEND lead, has kindly offered to run an [online](#) training session on this topic, from **4.00 - 5.00 p.m. on Wednesday 6th December**. Please see *Messages from the Team* below for full details, including how to sign up. The session is open to ECTs, mentors and induction tutors, but if you have other colleagues who would like to attend, I'm sure they would be warmly welcomed.

MESSAGE FOR YEAR 2 ECTS



Development Cycle 2 - Supporting pupils to develop subject-specific skills.

Interaction with your mentor

- This week, your mentor will carry out a **short drop-in observation** (e.g 10 minutes) to look at the impact and improvement you have made to your practice, as a result of Development Cycle 2.
- No mentor meeting this week.

Seminars

- For all ECT 2s, if you missed your seminar for **Development Cycle 1** and **Development Cycle 2**, please click on these links for the relevant video recordings. As a reminder, to note your engagement, you must notify Teach First by completing a [Teach First form](#) for each seminar video you watch.
- To access subject specific slides for the seminar you missed, please contact your facilitator.

Additional CPD

Supporting emotionally vulnerable pupils - Wednesday 6th December (4pm - 5pm) - Online

Due to popular demand, we are running an optional CPD session via Zoom on **supporting emotionally vulnerable pupils on Wednesday 6th December, 4pm - 5pm**. This will be delivered by our SEND Lead and Consultant - Charlie Allison, who will be discussing practical strategies and key considerations to employ in the classroom to support pupils who are emotionally vulnerable. The session is open to ECTs, mentors and induction tutors, but if you have other colleagues who would like to attend, they would be warmly welcomed. Please sign up, using the button below, to reserve a place on the training

session.

Supporting emotionally vulnerable pupils

MESSAGES FOR MENTORS

The ECF Programme offers mentors training over a two-year period. We have mentors at all different stages of their training, supporting ECTs in both their first and second years.



This week's mentor checklist for those mentoring Year 1 ECTs

- Please read *Messages for Year 1 ECTs* above.
- Please hold your usual **weekly mentor meeting** with your ECT for approximately one hour.
- Please watch the short overview video (8:20 mins) of what your ECT will be studying on Brightspace during Week 12: [Week 12 mentor overview](#)
- In Week 12, there is no scheduled observation. Rather you should have a discussion with your ECT, on the topic of designing low-stakes retrieval quizzes. Please refer to pages 34 and 35 of your [Year 1 Mentor Handbook](#).
- Key dates and information for this half term are in the [ECT 1 Mentor checklist](#) which can also be found in the secure [Mentor Area](#) on our website.

This week's mentor checklist for those mentoring Year 2 ECTs

- Please read *Messages for Year 2 ECTs* above.
- In Week 12, carry out a **short drop-in observation** (e.g **10 minutes**) to look at the impact of the improvement your ECT has made to their practice, as a result of Development Cycle 2. Encourage your ECT to continue integrating the new learning into their own practice.
- No** mentor meeting this week.

[Mentor Programme Guide.](#)

- Key dates and information for this half term are in the [ECT 2 Mentor checklist](#) which can also be found in the ECF Member Area - [in the mentor section](#).

MESSAGE FOR INDUCTION TUTORS



Terms and Conditions

Please find above the links to our Service Level Agreements and Partnership Agreements which are available for you to read in the Induction Tutor area on our ECF Member Area [here](#). Once you have read these, [please click on the button above to confirm](#) that you have read and agreed with our Terms and Conditions.

Do you have a particularly strong ECT, Teach First and the DfE are looking for ECTs who would be a good advocate for the profession. If you have someone who you think would be great for this and would like the experience please contact a.maignuard@xaviercet.org.uk or whatson.where@education.gov.uk

Our SCITT is now open for Primary and Secondary ITT applications for trainees next September 2024. If you know anyone who would be interested in training to teach, please direct them to our website [Xavier Teach Southeast - Home](#) or contact k.cornforth@xaviercet.org.uk for more information

Induction Tutor Training - Progress Reviews and Assessments, and Supporting ECTs

Video link to November induction tutor training is here: <https://youtu.be/SqE3h4XTlr0>

Link to evaluation <https://forms.gle/z9wKqE4HLaujrTVL6>

New registrations

Registrations for **January 2024 starters** are now open. Please register your new starters via the normal registration journey on our website [Xavier Teaching School Hub - Register your ECT \(xaviercet.org.uk\)](#). All January starters must attend the **face-to-face induction day**, being held on **Thursday 11th January 2024** at Salesian School, Guildford Road, Chertsey. ECTs should attend all day. If their mentors are new to mentoring, they should attend for the morning only. Mentors who are already on the programme do not need to attend. Lunch will be provided. More information to follow.

KEY MESSAGES FROM THE TEAM



ADDITIONAL CPD

****Additional CPD** - Managing SEND-related behaviour in the Primary Classroom**

If you missed the optional 'Managing SEND-related behaviour in the Primary classroom' CPD session, please [click here](#) to access the recording of the session.

****Additional CPD** Supporting emotionally vulnerable pupils - Wednesday 6th December (4pm - 5pm)**

Many ECTs have requested additional training with **supporting emotionally vulnerable pupils** and so we will be running an optional [online](#) CPD session on **Wednesday 6th December, 4pm-5pm**. This will

be delivered by our SEND Lead and Consultant - Charlie Allison, who will be discussing practical strategies and key considerations to employ in the classroom to support pupils who are emotionally vulnerable. This workshop will open for all ECTs across all schools and key-stage phases. To reserve a place on this training, please register your interest by clicking the button below and filling in the online form. Please note this CPD is open to all ECF programme members e.g. ECTs, mentors and induction tutors.

Supporting emotionally vulnerable pupils

Specialist Knowledge for Teaching Mathematics for Secondary Early Career Teachers

The North-East Hants and Surrey Maths Hub have asked us to let you know about a brilliant, **FREE**, two-year programme for secondary ECTs in their first two years of teaching, designed to develop your specialist knowledge for teaching maths, thus enabling you to understand, teach and support pupils in maths in the classroom. Work groups will explore designing effective learning and teaching in maths with the key focus on Multiplicative Reasoning. Activities will include lesson analysis and design. Sessions will take place on five Wednesdays throughout the year, from 2 - 5 pm, at St John the Baptist School in Woking. If you are interested, please click on the button below for the dates, further information and sign-up link.

Teaching Maths for Secondary ECTs

Maths Hub courses for all teachers

The Maths Hub have a fantastic CPD offer for all teachers - from EYFS to Post-16. Please do click on the button below for a full overview of all the courses on offer.

Maths Hub courses

KEY LINKS

All information in the weekly bulletins will be hyperlinked to the secure '**ECF Member Area**' on the Xavier Teaching School Hub website. The ECF Member Area holds all proformas, handbooks, training dates, videos, bulletins, Brightspace content and information about the course. Please use the following details to login:

Email address: xavierecf@xavier.org.uk

Password (case sensitive): Xaviertsh

Please do not try to log in using your own email address.

OTHER KEY LINKS

Xavier ECF Year 1 Registration form [Xavier registration](#)

How to set up training for early career teachers [How to set up training for ECTs](#)

DfE portal [Manage training for early career teachers](#)

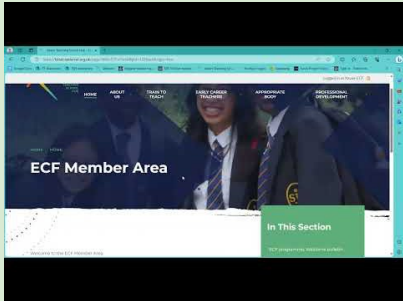
Xavier changes form [Changes form](#)

DfE funding guidance [Funding and eligibility for ECF-based training](#)

Teach First Contact Form

BRIGHTSPACE ISSUES

If you have not received your Brightspace login, or do not have access to the correct modules/development cycle materials, please complete the **Teach First Contact Form**. If, after 10 days, the issue has not been resolved, please contact the Xavier team on TeachingSchoolHub@xaviercet.org.uk/



New to our secure Xavier ECF Member Area?

Please click on the video on the left for a short tutorial of where you can access all the information mentioned in this bulletin.

[Secure member area](#)

Follow us on:



Xavier Teaching School Hub, Guildford Road, Chertsey, Surrey KT16 9LU

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