

ECF Year 1 and 2 Bulletin



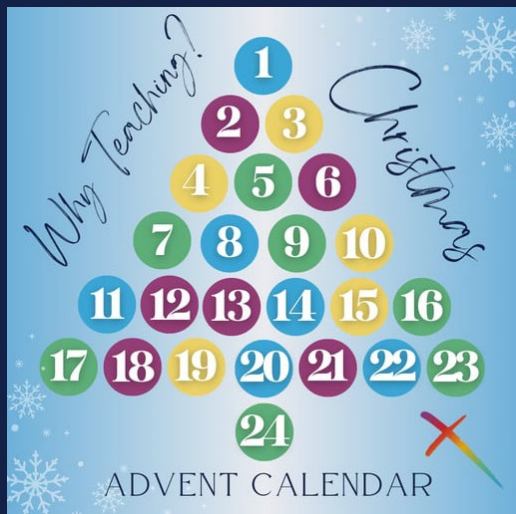
Week 13: w/c Monday 4th December 2023

KEY MESSAGES

We appreciate you taking the time to engage with this week's bulletin which holds all the relevant information you will need for the w/c 4th December. However, if you do have any questions or require any support, please do not hesitate to get in touch with us at teachingschoolhub@xaviercet.org.uk.

Teach First Survey for ECTs

- If you have not yet completed the ECT survey, sent to you directly by Teach First, there is still time to do so. The survey will remain open until 18th December and there are **4 x £50 Amazon gift cards up for grabs** from Teach First (in a raffle for all those who respond). If you have any issues in accessing the survey, please notify Teach First's contact centre by using the following link <https://www.teachfirst.org.uk/contact-us/form>. We really appreciate you taking the time to do this.



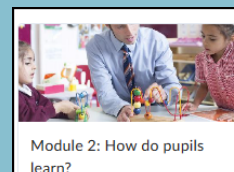
'Why Teach?' Advent Instagram competition

Help us be an advocate for the teaching profession by entering your answer to the question 'Why Teach?' If your quote is chosen and shared on Instagram as part of our countdown to Christmas, you will receive a £5 Costa card to spend over the holidays!

**Enter by Monday 4th December
for a chance to win.**

[Enter here](#)

MESSAGES FOR YEAR 1 ECTS



Brightspace self-study

- In Week 13, you will complete your study of the Module 2, which focuses on how pupils learn. Please complete the section entitled '**Metacognition**'. This will take a maximum of **15 minutes**.
- As the Brightspace self-study is so short this week, you might like to look at the really interesting report from the EEF (Education Endowment Foundation) on [Metacognition and Self-regulated Learning](#).
- The EEF have also co-produced a podcast on the same subject - [Podcast on metacognition and self-regulated learning](#).

Interaction with your mentor

- In Week 13, there is **no scheduled observation**. Rather, you will have a discussion with your mentor on the subject of **introducing self-regulation and metacognition**. Your mentor will discuss the content of your Brightspace self-study with you, and help you to identify potential barriers to your pupils' ability to self-regulate their learning.

Seminars

- In Week 12, you should have attended **Module 2 Seminar 2**, which focused on building well-organised mental models. 89% of those attending the seminar completed the evaluation - thank you so much! Your feedback is invaluable in helping to further develop the programme.
- **Feedback** from the seminar was extremely positive - **100%** of those attending agreed or strongly agreed that they were given opportunities for discussion, reflection and/or collaborative working; **99%** of attendees agreed or strongly agreed that the seminar content would help them to develop their practice; **99%** agreed or strongly agreed that their facilitator delivered the training in an engaging and informative manner. Thank you to our highly-skilled facilitators for making this training so meaningful to our ECTs.
- If, due to exceptional circumstances, you were unable to attend, you will have been sent the catch-up recording by your facilitator and asked to watch the recording within 7 days, and then subsequently complete the Teach First notification form.

[Module 2 Seminar 2 catch-up](#)

[Teach First notification form](#)

MESSAGE FOR YEAR 2 ECTS



Development Cycle 2 - Supporting pupils to develop subject-specific skills.

Interaction with your mentor

- This week, please arrange to have a meeting with your mentor (for approximately one hour) to discuss the feedback from your short drop-in observation that took place last week. Please also look at the impact of the improvement you have made to your teaching practice, as a result of Development Cycle 2.
- Continue to integrate the new learning into your own practice.

Seminars

- For all ECT 2s, if you missed your seminar for [Development Cycle 1](#) and [Development Cycle 2](#), please click on these links for the relevant video recordings. As a reminder, to note your

engagement, you must notify Teach First by completing a [Teach First form](#) for each seminar video you watch.

- To access subject specific slides for the seminar you missed, please contact your facilitator.
- **Your next ECT 2 seminars are coming up in January.** Some ECT 2s have their next seminar the week commencing the **8th January**, so please do familiarise yourself with dates and times in order to arrange any necessary cover that is needed. This information can be found on the Member's area in the ECT seminar details tab. Please [click here](#) to be taken to the correct page.

MESSAGES FOR MENTORS

The ECF Programme offers mentors training over a two-year period. We have mentors at all different stages of their training, supporting ECTs in both their first and second years.



This week's mentor checklist for those mentoring Year 1 ECTs

- Please read *Messages for Year 1 ECTs* above.
- Please hold your usual **weekly mentor meeting** with your ECT for approximately one hour.
- Please watch the short overview video (6:24 mins) of what your ECT will be studying on Brightspace during Week 13: [Week 13 mentor overview](#)
- In Week 13, there is no scheduled observation. Rather you should have a discussion with your ECT, on the topic of **introducing self-regulation and metacognition**. Please refer to pages 36 and 37 of your [Year 1 Mentor Handbook](#).
- Key dates and information for this half term are in the [ECT 1 Mentor checklist](#) which can also be found in the secure [Mentor Area](#) on our website.

This week's mentor checklist for those mentoring Year 2 ECTs

- Please read *Messages for Year 2 ECTs* above.
- In Week 13, you should have your **3rd Mentor Meeting of this half term**. You should discuss the feedback from your short drop-in observation that took place last week and look at the impact of the improvement your ECT has made to their practice, as a result of Development Cycle 2. Encourage your ECT to continue integrating the new learning into their own practice.
- Year 2 ECTs will be completing their **Progress Review document** for their Induction Tutor over the next couple of weeks. The Induction Tutor may want to formally observe them before the end of term and will meet with them to discuss their progress against *three* of the teachers' standards. ECT2s can chose which standards they write about in their Progress Review this term - it will probably be easiest for them to write about the TSs they have focussed on in the two development cycles this academic year. In Terms 2 and 3 the ECTs will write about the remaining teachers' standards for future Progress Reviews. **Please can you discuss this Progress Review Document** and help your ECT if needed. There is nothing for you to write yourself as this is **all completed by the Induction Tutor**.

[Mentor Programme Guide](#)

- Key dates and information for this half term are in the [ECT 2 Mentor checklist](#) which can also be found in the ECF Member Area - [in the mentor section](#).

MESSAGE FOR INDUCTION TUTORS



Terms and Conditions

Please find above the links to our Service Level Agreements and Partnership Agreements which are available for you to read in the Induction Tutor area on our ECF Member Area [here](#).

Every school needs to have read and signed these. Once you have read these, [please click on the button above to confirm](#) that you have read and agreed with our Terms and Conditions.

Recruiting for teachers of the future?

Our SCITT is now open for Primary and Secondary ITT applications for trainees next September 2024. If you know anyone who would be interested in training to teach, please direct them to our website [Xavier Teach Southeast - Home](#) or contact k.cornforth@xaviercet.org.uk for more information. If you are interested in having a trainee in your school and are yet to work with us, get in touch with Katie as we would love to support from training teachers to early career.

Induction Tutor Training - Progress Reviews and Assessments, and Supporting ECTs

Video link to the November induction tutor training is here: <https://youtu.be/SqE3h4XTlr0>

Link to evaluation <https://forms.gle/z9wKqE4HLaujrTVL6>

New registrations

Registrations for **January 2024 starters** are now open. Please register your new starters via the normal registration journey on our website [Xavier Teaching School Hub - Register your ECT \(xaviercet.org.uk\)](#).

All January starters must attend the **face-to-face induction day**, being held on **Thursday 11th January 2024** at Salesian School, Guildford Road, Chertsey. ECTs should attend all day. If their mentors are [new](#) to mentoring, they should attend for the morning only. Mentors who are already on the programme do not need to attend. Lunch will be provided. More information to follow.

Have you subscribed to the DfE's regular Teacher Bulletin?

- For your information: The DfE sends out a regular Teacher Bulletin to schools, which keeps everyone up-to-date with the latest national education news. If you would like to receive these useful bulletins, please sign up using the following link - [Subscribe to the DfE Teacher Bulletin](#)

ADDITIONAL CPD



Please note that all additional CPD is open to ECTs, mentors and induction tutors.

[Supporting emotionally vulnerable pupils - Wednesday 6th December \(4pm - 5pm\) - Online](#)

For those who have signed up to the optional training on the **6th December** (delivered by our SEND Lead, Charlie Allison), the Zoom meeting details and link are shown below. If you have not yet signed up but would like to attend the online workshop, there is still time! Please click on the button below to reserve your place.

[Zoom link and login details:](#)

Topic: Supporting emotionally vulnerable pupils

Time: Dec 6, 2023, 4pm

Join Zoom Meeting: <https://us06web.zoom.us/j/86488767147?pwd=5znzhfb9rcGvSo9L8iKk5cFYon29pa.1>

Meeting ID: 864 8876 7147

Passcode: 897653

Please use the button below to sign up for this **FREE CPD** available to all programme members

Supporting emotionally vulnerable pupils

Improving Primary Science

- On 28th November, the Education Endowment Foundation published a new report on *Improving Primary Science*, which contains 6 practical recommendations, underpinned by high-quality evidence, about how to make meaningful improvements to primary science teaching. It is well worth a look. [EEF Improving Primary Science](#)

[Maths Hub courses for all teachers](#)

The Maths Hub have a fantastic CPD offer for all teachers - from EYFS to Post-16. Please do click on the button below for a full overview of all the courses on offer.

Maths Hub courses

KEY LINKS

All information in the weekly bulletins will be hyperlinked to the secure '**ECF Member Area**' on the Xavier Teaching School Hub website. The ECF Member Area holds all proformas, handbooks, training dates, videos, bulletins, Brightspace content and information about the course. Please use the following details to login:

Email address: xavierecf@xavier.org.uk

Password (case sensitive): Xaviertsh

Please do not try to log in using your own email address.

[OTHER KEY LINKS](#)

Xavier ECF Year 1 Registration form [Xavier registration](#)

How to set up training for early career teachers [How to set up training for ECTs](#)

DfE portal [Manage training for early career teachers](#)

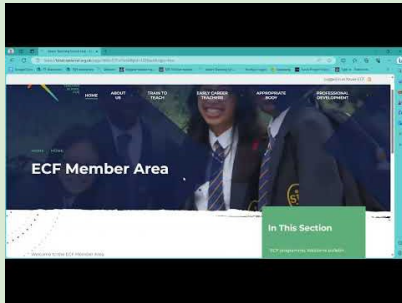
Xavier changes form [Changes form](#)

DfE funding guidance [Funding and eligibility for ECF-based training](#)

Teach First Contact Form

BRIGHTSPACE ISSUES

If you have not received your Brightspace login, or do not have access to the correct modules/development cycle materials, please complete the **Teach First Contact Form**. If, after 10 days, the issue has not been resolved, please contact the Xavier team on [TeachingSchoolHub@xaviercet.org.uk/](mailto:TeachingSchoolHub@xaviercet.org.uk)



New to our secure Xavier ECF Member Area?

Please click on the video on the left for a short tutorial of where you can access all the information mentioned in this bulletin.

Secure member area

Follow us on:



Xavier Teaching School Hub, Guildford Road, Chertsey, Surrey KT16 9LU
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