

ECF Year 1 and 2 Bulletin



Week 22: w/c Monday 26th February 2024

KEY MESSAGES

We appreciate you taking the time to engage with this week's bulletin for the w/c 26th February.

****NEWS FOR MENTORS AND INDUCTION TUTORS****

Just before half-term, the DfE published a new, combined **initial teacher training and early career framework (ITTECF)**, which sets out the training that trainee and early career teachers will receive from September 2025. ECTs coming after you will benefit from significant additional training on SEND, oracy and behaviour. This is partly in response to robust feedback received from current ECTs which we regularly pass on to Teach First and the DfE. Link to document: [ITTECF Sept 2025](#)



MESSAGES FOR YEAR 1 ECTS

Brightspace self-study

- In Week 22, you start your study of **Module 4**, which looks at **how can you use assessment and feedback to greatest effect?** In Week 22, you should complete the *Welcome* and *What is effective assessment?* sessions of Module 4. This will take a maximum of **50 minutes**.

Interaction with your mentor

- In Week 22, there is **no scheduled observation**. You should have your regular weekly meeting with your mentor. In addition, you will have a discussion on the topic of ***planned assessment opportunities***. Thinking ahead to an upcoming lesson, you will discuss:
 - What are you trying to assess?
 - Why are you trying to assess this?
 - What are you going to do with the information?
 - How are you going to feed the information back to pupils?

Seminars

- Your first Module 4 seminar will take place in the week beginning **Monday 4th March** (i.e. Week 23 of the programme).

Additional CPD:

Managing difficult conversations with parents and staff - Monday 11th March (4.00 - 5.00 pm).

- Zelia Munnik, one of our experienced Primary and Secondary Headteachers, is going to run through practical strategies and tips about managing tricky conversations. This workshop is open to **all ECTs, mentors, induction tutors and any other colleagues who would benefit from this session**.

Zoom Meeting link:

<https://us06web.zoom.us/j/89709288071?pwd=EGLabAuTL5rTM9JIPH0TjiiN4xcVba.1>

Meeting ID: 897 0928 8071
Passcode: 079770

ACTION: Reserve your place on this training if it is of use to you..
Please register your interest by clicking the button below and filling in the online form.

Reserve your place: Difficult conversations

MESSAGE FOR YEAR 2 ECTS



ACTION: Reserve your place on this training if it is of use to you..

Please register your interest by clicking the button below and filling in the online form.

Development Cycle 4 - Anticipating and addressing common misconceptions

Brightspace

ACTION: Please complete the Brightspace retrieval quiz for Development Cycle 4 to inform the area which you will work on during this half term. You can find this when you login to Brightspace, ECF 2022, then ECT Development Cycle 4.

Interaction with your mentor

ACTION: There is no mentor meeting scheduled for this week as this is a buffer week.

Seminars:

- Most ECT 2 seminars are coming up next week (w/b 26th February).
- Primary and SEND ECTs will be having their Development Cycle 4 seminar. Primary ECTs - this will be held face-to-face. SEND ECTs - this will be held online.
- Secondary ECTs will have a mid-term Zoom discussion with their cohort. Your seminar facilitator will send you a Zoom link.

ECT 2 checklist for Spring 2:

- Please click [here](#) to access a Spring 2 checklist for ECT 2s. This will give you a week-by-week checklist for the remainder of this term.

Additional CPD:

Managing difficult conversations with parents and staff - Monday 11th March (4.00 - 5.00 pm).

- Zelia Munnik, one of our experienced Primary and Secondary Headteachers, is going to run through practical strategies and tips about managing tricky conversations. This workshop is open to **all ECTs, mentors, induction tutors and any other colleagues who would benefit from this session.**

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MESSAGES FOR MENTORS

The ECF Programme offers mentors training over a two-year period. We have mentors at all different stages of their training, supporting ECTs in both their first and second years.

This week's mentor checklist for those mentoring Year 1 ECTs



ACTION:

- Please read *Messages for Year 1 ECTs* above.
- Please hold your usual **weekly mentor meeting** with your ECT for approximately one hour.
- Please watch the short **overview video** (6:41 mins) of what your ECT will be studying on Brightspace during Week 22: [Week 22 mentor overview](#)
- In Week 22, you should hold a discussion with your ECT on the topic of **planned assessment opportunities**. Please refer to pages 59-60 of your [Year 1 Mentor Handbook](#).
- Key dates and information for this half term are in the [Spring term ECT 1 mentor checklist](#) which can also be found in the secure [Mentor Area](#) on our website.

This week's mentor checklist for those mentoring Year 2 ECTs



ACTION:

- Please read *Messages for Year 2 ECTs* above.
- In week 22, please arrange a **mentor meeting** and discuss with your ECT the area of development they would like to choose to focus on this half term.
- Encourage your ECT to choose an expert colleague to go and observe next week – the focus of this observation is intended to be the focus area of development for this half term - chosen by your ECT.
- Key dates and information for this half term are in the [ECT 2 Mentor checklist](#) which can also be found in the ECF Member Area - [in the Mentor Area](#).

Mentor training

Year 1 Mentor training - Mentors in their **first** year of the programme

ACTION:

- If you were unable to attend the last mentor training session at the end of January, please find the recording [here](#). Once you have watched the recording please complete the [Teach First Engagement form](#) so that your attendance can be recorded.

Year 2 Mentor Training - Mentors in their **second** year of the programme

ACTION:

- If you were unable to attend the last Mentor Training seminars on Zoom (Tuesday 6th/Thursday 8th Feb), you **must** watch the recording of the training and complete the link to register your attendance.
- Recording Link: [Year 2 Mentor Training Session 2](#)
Register/Evaluation Link: <https://forms.gle/rUsry7EBAfiB8Dya6>

MESSAGE FOR INDUCTION TUTORS



Induction tutor training. The next training is on **Monday 26th Feb, 4-5pm** where we will be focusing on supporting ECTs at risk and how to write effective support plans. We will also go over Progress Reports and Assessment guidance. Please see the link for the Induction tutor [training](#) here.

Meeting ID: 87169321740

Passcode: 980405

The induction tutor checklist for the next half term is now available in the [ECF Member area](#). Please check for all deadlines for the next half term.

ACTION:

Please find above the links to a Google form to confirm you have read our Service Level Agreements and Partnership Agreements. Both are available for you to read in the Induction Tutor area on our ECF Member Area [here](#).

Every school needs to have read and signed these. Once you have read these, [please click on the button above to confirm](#) that you have read and agreed with our Terms and Conditions.

[Terms and Conditions](#)

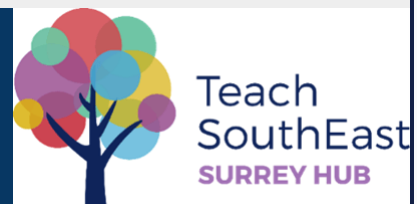
ADDITIONAL CPD

Additional CPD

We are delighted to be able to offer additional CPD throughout the year. As we are at the beginning of a new term, please see the list of additional CPD sessions on offer and indicate your interest in the Google form below. We want to make sure that this CPD is closely matched to your needs so please do indicate any other areas of CPD which would be of interest to you; many thanks.

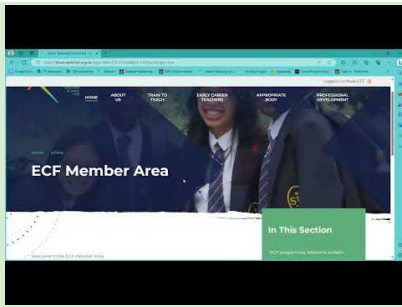
[Additional CPD form](#)

DO YOU KNOW ANYONE WHO WOULD MAKE A GREAT TEACHER?



If you know anyone who you think would make a great teacher, and who might like to train to teach with an outstanding ITT provider (Xavier Teach SouthEast), please do send them our way!

They might like to take a moment to flick through XTSE's prospectus [here](#) or watch some of our 'success stories' [here](#).



New to our secure Xavier ECF Member Area?

Please click on the video on the left for a short tutorial of where you can access all the information mentioned in this bulletin.

Log in details are:

email: xavierecf@xavier.org.uk

password: Xaviertsh

[ECF member area](#)

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