

ECF Year 1 and 2 Bulletin



Week 32: w/c Monday 20th May 2024



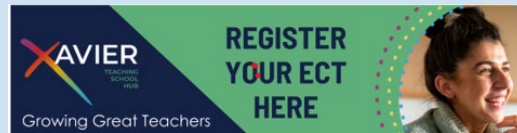
KEY MESSAGES FROM THE TEAM

Good luck to all of our ECTs supporting students through their exams, we would like to extend our support to you. Please ensure you use the flexibility in the programme to help you at this time.



New Registrations are open!

We have simplified our registration processes for new ECTs joining the programme. To register your ECT click below:



MESSAGES FOR YEAR 1 ECTS (Sept 2023/Jan 2024 starters)

Brightspace

- In Week 32, you will complete your study of **Module 5**. On Brightspace, please complete the section entitled *Teaching pupils who require a greater level of support*. This will take a maximum of 80 minutes.

Interaction with your mentor

- In Week 32, you will have your usual weekly **mentor meeting**.
- There is no scheduled observation in Week 32. Rather, you will have a professional discussion with your mentor on the topic of *the graduated approach*. The SEND Code of Practice recommends adopting a graduated approach to your practice when adapting teaching to support pupils with a diagnosed special educational need or disability.

Seminars

- In Week 32, ECTs at SJB will attend their second **seminar** for Module 5. This will be on the topic of **adaptive teaching and the graduated approach**. Thank you to all those ECTs who have already attended this seminar elsewhere and completed the seminar evaluation.

MESSAGES FOR YEAR 1 ECTS & MENTORS (Apr 2024 starters)

ECTs

ACTION:

- In Week 32, you will hold your usual 60-minute weekly **mentor meeting**.
- In Week 32, you will begin your **online self-study** of Module 1 on *Brightspace*. Module 1 focuses on how you can create an effective learning environment. In Week 32, please log into *Brightspace* and complete the **Welcome** and **Establishing effective routines** sessions within Module 1. This will take a maximum of 70 minutes.

Mentors

ACTION:

- Please read the actions for your ECT (above).
- Please watch the mentor **overview video** on **Establishing effective routines** (5:50 mins). This provides you with a summary overview of what your ECT will be studying online during Week 32.

- Please hold your usual 60-minute weekly meeting with your ECT, using the guidance in the *Overview and welcome* document, which can be found in the secure area of the website. [Overview and welcome document](#)

MESSAGE FOR YEAR 2 ECTS

Development Cycle 5 - Using structured talk to develop pupils' literacy.

Interaction with your mentor

- **ACTION:** Arrange a mentor meeting in week 32 to discuss the feedback from your drop-in observation which was carried out last week.

Seminars:

- The next ECT 2 seminars (face-to-face for Primary ECTs, online for SEND ECTs and Mid-term Zoom session for Secondary ECTs) are scheduled to take place the week after the May half-term. Seminar details - including dates, locations and times can be found on our website - following this [link](#).

ECT 2 checklist for the Summer term:

- **ACTION:** Please click [here](#) to access a Summer term checklist for ECT 2s. This will give Year 2 ECTs a week-by-week checklist for the remainder of the year.

MESSAGES FOR MENTORS

The ECF Programme offers mentors training over a two-year period. We have mentors at all different stages of their training, supporting ECTs in both their first and second years.

This week's mentor checklist (for those mentoring Year 1 ECTs)



ACTION:

- Please read *Messages for Year 1 ECTs* above.
- Please hold your usual **weekly mentor meeting** with your ECT for approximately one hour.
- In Week 32, you are asked to carry out a **professional discussion** with your ECT, on the topic of the **graduated approach** to adaptive teaching. Please refer to pages 87-88 of your [Year 1 Mentor Handbook](#).
- Please watch the short mentor overview video (12:36 mins) so that you know what your ECT will be studying: [Week 32 mentor overview video](#)
- Key dates and information for the summer term are in the [ECT 1 mentor checklist](#) which can also be found in the secure [Mentor Area](#) on our website.

This week's mentor checklist (for those mentoring Year 2 ECTs)



ACTION:

- Please read *Messages for Year 2 ECTs* above.
- In Week 32, you should arrange to have a meeting with your ECT to discuss the feedback from last week's drop-in observation. The purpose of this meeting is to discuss how they are integrating their focus for this half term in to their practice.
- Key dates and information for the summer term are in the [ECT 2 Mentor checklist](#) which can also be found in the ECF Member Area - [in the Mentor Area](#).

Mentor training

Year 1 Mentor training - Mentors in their *first* year of the programme

ACTION:

If you were unable to attend any of the three Mentor Training seminars on Zoom during the week beginning 6th May, you *must* watch the recording of the training and complete the link to register your engagement:

Recording Link: <https://youtu.be/h4o60ba3oy0>

Register/Evaluation Link: Complete the [Record of Engagement form](#)

Year 2 Mentor training - Mentors in their *second* year of the programme

ACTION:

The third and final Mentor Training seminar will be online on *either Tuesday 21st May or Thursday 23rd May*. They will run from **3.45pm** and we intend for the seminar to be approximately 30mins. Please add *one* of these dates to your diary. The focus of the seminar is 'Moving beyond the ECF'. The Zoom link is the same for both sessions:

<https://us06web.zoom.us/j/85415764774?pwd=LzRpRTNDbGhHZUFGRGc2xZTncxS2N4QT09>

Meeting ID: 854 1576 4774

Passcode: 386595

MESSAGE FOR INDUCTION TUTORS

ACTION:

Do you have any ECTs who are at risk of not meeting standards at the end of this term? - If so please can you contact s.hunter@xaviercet.org.uk by **20th May**, if you are concerned that you have an ECT who may not meet standards at the end of this academic year. It is important that ECTs are given adequate time in which to demonstrate their progress against their support plan targets before a judgement is made.

IMPORTANT: If we do not hear from you by the end of this half term, we will assume that your ECTs will successfully pass their summer term assessment.

SAVE THE DATE: This term's Induction Tutor training is on Monday 17th June, 4.00-5.00 pm, online. The focus for this training will be the end-of-year assessment process and the use of AI. Please find the link to the training [here](#).

Recruiting an ECT who is part-way through their two-year induction: If your school is interviewing an ECT who is already part-way through their two-year induction, you may wish to check on the following as part of your interview process:

- How many terms have they completed as part of their ECF induction?
- Have they successfully passed each term?
- Have there been any times during their induction where they have been on a support plan or cause for concern?

For us to continue to successfully run 23 ECF Hubs across a wide geographical area, we need to continue to recruit ECTs for September 2024. We are passionate about offering convenient and high-quality seminars for our ECTs, so if you are able to spread the word in your local area we would greatly appreciate it. Registration for new ECTs, starting in September, is now open. Please click on the button below.

[Register a new ECT here](#)

ADDITIONAL CPD

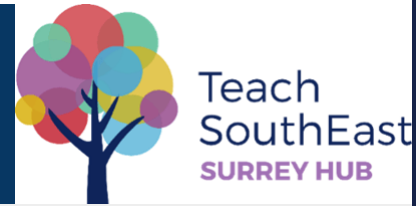
Artificial Intelligence (AI) to support and enhance high-quality teaching

practice.

Thank you for all those who attended this fantastic CPD training, we had a huge online turn out for this session.

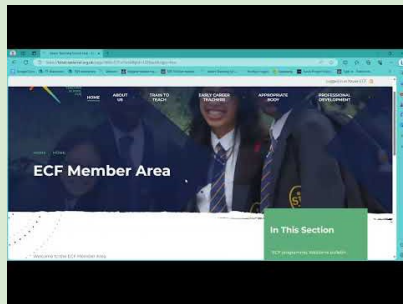
For those who were unable to come, please follow this [link](#) for the recording.

DO YOU KNOW ANYONE WHO WOULD MAKE A GREAT TEACHER?



If you know anyone who you think would make a great teacher, and who might like to train to teach with an outstanding ITT provider (Xavier Teach SouthEast), please do send them our way!

They might like to take a moment to flick through XTSE's prospectus [here](#) or watch some of our 'success stories' [here](#).



ECF member area

New to our secure Xavier ECF Member Area?

Please click on the video on the left for a short tutorial of where you can access all the information mentioned in this bulletin.

Log in details are:

email: xavierecf@xavier.org.uk

password: Xaviertsh

Follow us on:



Xavier Teaching School Hub, Guildford Road, Chertsey, Surrey KT16 9LU

[Unsubscribe](#) [Manage preferences](#)